

ASSISTANT *General Manager*

Annual Salary
\$88,500-\$128,300

This Position is Open
Until Filled

First Application Review
June 14, 2010



The *Community*



Carlsbad is located 30 miles to the north of San Diego and 70 miles to the south of Los Angeles. a unique and growing community of 42 square miles in size. Despite recent growth, Carlsbad has successfully retained its friendly, small-town charm, thanks in large part to a progressive city plan for managing growth. Balancing economic prosperity with preservation of the environment has been a top priority of city leaders for nearly 20 years.

Carlsbad is also recognized for its progressive and stable city government. The City's current population is expected to grow from nearly 107,000 to 127,800 at build out. The City is approximately 85% built out on residential building and 82% built out on commercial development.

A Great Place to Live and Work

Carlsbad is a city committed to continued financial stability, top quality services for its citizens as well as habitat, environmental and clean water programs. The city is a full service municipality which provides its own safety services, parks and recreation, library, community development, and water and sewer services.

Over the next several years the organization will transition from high growth to a focus on maintaining a sustainable community, and there are a number of high-profile projects currently underway that will have a dramatic impact on our city. These projects include the construction of major city facilities, parks, and community centers, as well as involvement in the development of the west coast's largest seawater desalination plant.

The Ideal Candidate

The ideal candidate will be an experienced, strategic, results-oriented leader with a participative management style who is closely involved with the daily operations of the business. This individual will have an in-depth understanding of the operation and maintenance of potable and recycled water distribution, cross connection, collection systems. Provides direction, plans, organizes, supervises and reviews programs and crews engaged in the operation, maintenance, installation and repair of the potable and recycled water distribution and transmission systems. He/she should possess



*The **Ideal Candidate** cont.*

exceptional problem solving and interpersonal skills and will assist in the development and administration of the annual budget for operations and maintenance. Coordinates operations activities with contract construction activities to ensure an uninterrupted supply of water for local water purveyors. In addition, the ideal candidate will be knowledgeable of all applicable federal, state, and local codes and regulations related to potable and recycled water, risk management programs and safe work practices and methods.

The Position and the Department

The Utilities Department has a total staff of approximately 74 full-time employees and is comprised of Engineering, Maintenance and Operations Divisions. Reporting to the General Manager, the Assistant General Manager will join a dedicated, service-oriented team where collaboration and leadership are encouraged at all levels. Overseeing the area of Maintenance and Operations the Assistant General Manager leads over 44 staff members employed in the operation and maintenance of the potable and recycled water distribution and sewer collection systems.

The position has overall responsibility for operations, assisting with the division's annual budget, administration and operation of all Maintenance and Operations functions, programs and activities. The Assistant General Manager confers with and provides expert assistance to the General Manager in the areas of water treatment

and distribution. Selects staff and provides for their training and professional development. In addition, this position will confer with water purveyors, contractors and governmental representatives in matters relating to the water treatment and distribution activities. Current initiatives in the department include updating telemetry equipment, expanding recycled water programs and implementation of automated meter reading systems.

Experience and Education:

Qualified applicants will possess any combination of experience and education that would likely provide the required knowledge and abilities. Equivalent to the completion of Bachelors Degree supplemented by college level coursework in water technology, civil engineering and construction related subjects and four years of increasingly responsible experience in water distribution systems operations and maintenance work at an advanced level.

Special Requirements:

- Must possess a valid California Class C driver's license.
- California Department of Health Services Water Distribution Operator Certificate, Grade D5 Preferred
- Certification by the American Water Works Association as a Backflow Tester and Cross Connection Control Specialist is preferred.

Salary and Benefits

- \$88,500-\$128,300 Annual Salary Range
- Management compensation plan provides for base pay and an incentive program.
- PERS 3% @ 60 retirement formula.
- No Social Security deductions.
- Health benefits include medical, dental, vision and life insurance.
- Flexible Spending Accounts
- Paid Holidays, Vacation, Sick Leave, Executive Leave
- Interest free computer purchase programs.

If you are interested in this outstanding opportunity, please submit your application and resume to:

City of Carlsbad Human Resources Department

1635 Faraday Ave
Carlsbad, CA 92008
(760) 602-2440 (760) 602-8554 fax
Apply online at: www.carlsbadca.gov/hr

Equal Opportunity Employer

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